| Topic: Bar from Fort Irwin Procedure | OPR: Directorate of Emergency Services – (DES) 4-403/4404/2707 |
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| Reference: 18 United States Code Section 1382 | |
| Procedure: To establish policies, procedures and responsibilities for the purposes of barment for all personnel, civilian and military, living and working and attempting to make entry on to on NTC and Fort Irwin, California 92310. | |
| • When an individual has been barred from the installation, they are either served in person or notified by certified mail. Once the person is served their bar letter, they are added to the barred person list. If there are issues preventing the individual from being served due to lack of information on whereabouts, the individual will be classified as "Needs Served". Once the individuals whereabouts becomes known, the individual will then be served and barred from the installation. | |

- Individuals have the ability to submit an appeal to their bar letter once a year. The appeal must be made in writing requesting the bar be lifted and include a current address and contact number. This may be done by written letter, e-mail, fax etc. The written request must be sent to Directorate of Emergency Services, ATTN: Admin Section Bldg 334, Fort Irwin Ca, 92310. Additional information on why the individual feels he/she should be removed from the bar list should also be included. Further information or questions can be directed to Directorate of Emergency Services Admin Section at 760-380-3729.
- Once an individual is served a bar letter, they are immediately prohibited from being on the installation. Likewise, if an appeal is being submitted, barred individuals continue to be prohibited from the installation until the bar is lifted. If a need arises for the barred person to come on post to come to the DES Admin Section, they should contact the Directorate of Emergency Services Admin Section at 760-380-3729 PRIOR to coming to the installation and make arrangements to come to the aforementioned office to conduct their business.
- Any individual who has been barred and is found on the installation is subject to criminal trespassing.